



**LUTHER BURBANK ELEMENTARY**  
Heather Luebbers, Principal  
Ernesto Solorzano, Assistant Principal  
Latreal Peterson, Dean of Instruction

## May 23, 2022: SDMC Minutes

**Welcome:** Principal Luebbers began the meeting at 3:15 pm.

Members present were: Ms. Mirmerva, Mr. Tovar, Mr. Solorzano, Mr. Ramos, Ms. Lassman, Ms. Loreda, Ms. Perez, Ms. Hudson and Mr. Peterson, Ms. Nowlin, Ms. Henton

**Enrollment:** Current Enrollment 828 **Projection** 815 students

**Recruiting:** Principal Luebbers recommended developing a Marketing Team. SDMC discussed visiting local churches, daycares, and host a pre-K and kínder round up. School can make posters to hang up at local business. Burbank will work with HISD Media relations to build a marketing video. Kinder Pre-K Team hosted two roundups on May 15 & 20th. 25 families attended in total yielding 6 enrollments

**Attendance Review:** 2021-2022 YTD 93%

Solutions: Engagement Contests

- MyOn Reading Contests Monthly
- Attendance Celebrations- Pizza Parties
- Imagine Learning Contests
- Attendance/Failure conferences
- Home Visits
- Wrap Around Services

**Summer School- PK-5th** – 136 students projected to attend.

**Budget and Purchasing Update:** Items recommended for purchase:

- System 44 Special Education Literacy Refresh
- Refresh TouchPhonics Special Education HB3 aligned phonemic awareness/phonics program
- Spanish Literacy Intervention System AA-Z Literacy
- Math Professional Text for professional libraries
- Math Manipulatives
- StemScopes Science grades 3-5
- Classroom Library books refresh current titles
- CleverTouch for ancillary classrooms
- White Write On Kidney tables for grades 2-5 classrooms to Support small group instruction.
- The ELPS and Diverse Learners Flip books- ELL and ELPS resources • Sheltered Instruction professional text for all instructional employees:



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**Hiring.Update:** 1 hired and currently seeking math bilingual. The campus staff voted on adopting the Leader in Me as campus community and leadership program. Campus Implementation will begin 22-23

**Staffing Update:** 4th Math, still looking to fill these position. Filled, 3rd Math,

**Questions/Concerns:** SDMC is wondering what HB4545 Plan will look like for next school year.



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2017 & 2019 All TEA Distinction Campus, Gold Ribbon Distinction by Children at Risk**